

Agenda  
Dissolution Committee  
October 11, 2012  
1-3 pm  
Polk County Library Federation

Update of activities:

Name change reflecting new focus- Polk County Library Service-

Define new focus: service to jail and rural route books by mail people

Service to the jail – location and hours

Continued service of WISCAT for employees

Results of books-by-mail service?

All libraries are required to provide library service to “in-town” patrons-

List to be shared to libraries

What about the rural route people?

Service to the jail- report on meeting with Sheriff

Keep jail on the MORE system-needed for data collection, and grant

Service to the nursing homes- report of what materials wanted

Status of kits

Timeframe of activities

Final document for Dana Frey to include request as listed on Resolution

Polk County Library  
Dissolution Committee

October 11, 2012  
1 PM

Attending: Warren Nelson  
Duana Bremer  
Cricket LaFond  
Tanna Worrell  
John Thompson  
Colleen Gifford-Foxwell  
Jill Glover  
Darlene Anderson

Not Present: Nancy Mansergh, Kathy Kienholz, Kay Fitzgerald, James Nalan

Meeting Called to order by Chairman Cricket LaFond  
Agenda approved by Jill Glover, seconded by Tanna Worrell  
Amended to include last meeting minutes  
Approved by John Thompson seconded by Warren Nelson

**Jail Services:** After December 31, 2012, the library will be moving over to the Polk County Jail and be under the direction of the Sheriff's department. At that point it will be renamed the POLK COUNTY JAIL LIBRARY. The MORE system for library services and check-out will NOT be available for library after January 31, 2013. The Technology Support Specialist, Kay Fitzgerald, will investigate "stand-alone" systems that would be appropriate for the library to use in their new location.

There is a tentative meeting date planned with County Administrator, Dana Frey; Sheriff Pete Johnson; Sargent Scott Nargis; Debbie Peterson, Parks & Buildings Dept. Manager; and Library Director, Colleen Gifford. There will be discussion of the location for the library and the library office.

**BOOKS –BY-Mail:** Survey results were distributed and discussed. It is mandated that libraries provide services to rural residents and ADA residents. Possible agencies to help with the program are Inter-Faith Caregivers and Meals on Wheels. Tanna Worrell volunteered to add more information to the survey results on current BBM patrons and then meet with Inter-Faith Caregivers and Meals on Wheels to see if libraries could team up with those agencies for book delivery.

**NURSING HOMES:** Colleen has distributed large print books and audio cassettes to the following nursing homes/care facilities: Willow Ridge, Golden Age, Good Samaritan, Comforts of Home, United Pioneer Home and Osceola Christian Home.

**SERVICE to LIBRARIES:** All ten Polk County libraries have had an opportunity to come into the county library to add to their collections by selecting books weeded from PCLF. These include ALL hardcover books, spiral books and stapled books as they are not allowable at the jail. A final librarians meeting will be scheduled in December to finalize with librarians what their responsibilities will be once the county library is no longer in existence.

**KITS and BIFOKAL KITS:** These are being updated by Cricket LaFond and Colleen. Once completed, the entire collection will be housed at the Amery Public Library.

The director and staff will continue to weed the collection and plan an open house in December. The distribution of the remaining shelving, desks and other equipment will be left until after the move into the jail. At that point the Jail Library will know what is needed in the new facility.

Motion to adjourn meeting and dissolve committee, given it has met its requirements, was made by Tanna Worrell and seconded by Jill Glover at 3 pm.